**PJSL Manuscript Review Form – Profile Interview**

**Review Guidelines:** Please consider the criteria below as a guide for writing your review. Please provide suggestions for revision and specific feedback to the writer in the comments sections below, along with your final recommendation.

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| **MANUSCRIPT#** |  |
| **DATE OF REVIEW** |  |

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| **SECTIONS** | **CRITERIA** | **COMMENTS** |
| Faculty Biography | * Provides personal background on faculty member
* Provides professional background information (Include Purdue affiliation or title, college and department.)
* Describes faculty’s teaching background.
* Describes faculty’s experiences with service-learning such as how the faculty became interested in SL, learned about SL pedagogy and started using SL pedagogy?
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| Service-learning Course(s) and/or Student Engagement | * Describes the faculty’s motivation for involving themselves in the community, including past experiences that paved the way for their current SL/engagement.
* Describes the faculty member’s current course or student engagement activity. Provides their SL course name/number/content description. Identifies the primary objective of their course or student engagement.
* Explains why they chose to employ SL pedagogy to teach this course and what specific course objectives were best addressed through use of SL.
* Discusses any challenges or barriers the instructor faced.
* Explains how students were prepared for a SL experience.
* Describes how the faculty member ensured that students made connections between their SL experience and the coursework.
* Presents challenges/barriers the students encountered when participating in the course activities.
* Describes the assessment/evaluation of students, especially in terms of student impacts/benefits
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| Community Partners | * Describes the community partner, including their location, background information and mission/purpose.
* Provides a demographic description of the clients served.
* Describes community needs, how they determine the community partner’s needs, and how the specific project or service opportunities were generated (community partner, faculty mentor, and/or student).
* Describes challenges/barriers when working with this community partner or their clients, and strategies to meet these challenges.
* Discusses how the community partner ensured their service is sustainable after the experience.
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| Impact on Students and the Community | * Describes how the faculty member measures student success, including both tangible and intangible outcomes.
* Describes how they measure community engagement success, including tangible and intangible outcomes.
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| Reflection and Conclusion | * Discuses how the use of SL pedagogy affects their relationship with students? Gives any advice to students about this experience.
* Provides advice for other faculty members who want to use SL.
* Describes ways that reciprocity can be enhanced (mutual benefits to the community partner and the student).
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| Additional Comments |  |

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| **FINAL RECOMMENDATION** (Please highlight one of the decisions) | Accept with minor changes |
| Major revisions recommended |
| Reject |