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Against the Grain Annual Report Survey

Editor

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ANNUAL REPORT SURVEY

Dear *Against the Grain* Reader:

*ATG* is conducting a survey to gather information about library operations for our second *Annual Report* issue, to be published in February, 1998. In order for this project to be successful, we need your help. Please complete as soon as possible, but no later than December 15, 1997. Two surveys will be selected by random and the winners will receive #1 a subscription to *ATG* and #2 a registration to the 1998 Charleston Conference. If you prefer working electronically, please visit the *ATG* homepage at <http://www.against-the-grain.com>. Thank you very much.

Sincerely
Barry Lee
Research Editor

1) What functions has your library been outsourcing?
   cataloging [] approval plan [] acquisitions []
   other [] please specify ____________________________

2) Has your library been downsized in the past two years?
   [] yes [] no If yes, please supply some specifics:
   [] professional staff decrease
   [] paraprofessional staff decrease
   [] teams implementation
   [] merge with cataloging
   [] other: please specify ____________________________

3) What have the effects been? Tell us in a few sentences.
   [] positive [] negative
   [] other ____________________________

4) Has your materials budget [] increased [] decreased?
   approximate percentage ____________________________

5) Has your materials budget for books
   [] increased [] decreased?
   approximate percentage ____________________________

6) Has your materials budget for journals
   [] increased [] decreased?
   approximate percentage ____________________________

7) Has your materials budget for electronic resources
   [] increased [] decreased?
   approximate percentage ____________________________

8) What percentage of your total materials budget this year (1997/98) is going to
   [ ] books
   [ ] electronic serials
   [ ] journals
   [ ] online resources (gateways)
   [ ] CD-ROMs
   [ ] other (please specify) ____________________________

9) Does your library use a subscription agency? [ ] yes [ ] no

10) Have you switched subscription agencies within the past five years? [ ] yes [ ] no

11) Do you have a home page? [ ] yes [ ] no

12) How does your Department use the Internet for acquisitions/collection development operations?

   ____________________________

13) Does your library use commercial document delivery to meet ILLs? [ ] yes [ ] no
    Please specify percentage of total operating budget or actual dollars budgeted to document delivery ____________________________

14) Please rate your library's document delivery operation.
    [ ] very effective [ ] not very effective

15) Do you use ILLs as a concrete factor in collection purchasing decisions, i.e., do you purchase books and journals based on ILL statistics? [ ] yes [ ] no

16) Does your library provide training for your Library Technical Assistants? [ ] yes [ ] no

16a) What type of training?
    [ ] inhouse classes by existing staff;
    [ ] continuing education inhouse
      (with experts from outside the library);
    [ ] satellite transmissions;
    [ ] fund travel to conferences, workshops, etc.;
    [ ] fund credit courses;
    [ ] other (please specify) ____________________________
17) How are you dealing with more resources and more demands?
[ ] absorbing the work into current workflow;
[ ] provide essential services only;
[ ] teacher end user to do research on his/her own;
[ ] send user to another library;
[ ] other (please specify) _____________________________

18) Have you implemented paperback only approval plans, i.e., do you get paperbacks on approval instead of hardcover?
[ ] yes [ ] no
[ ] do not have approval plan

19) Have you implemented paperback only for firm orders?
[ ] yes [ ] no

20) Have you canceled paper subscriptions in favor of electronic subscriptions to journals?  [ ] yes [ ] no

21) If your answer to 20 above is yes, how are you dealing with the issue of archiving the information?
[ ] some other library will worry about this;
[ ] we will keep electronic information in whatever format we acquire it.
[ ] we are keeping paper for the present.
[ ] other (please specify) _____________________________

22) Do you have workstations in your work area?
[ ] yes [ ] no
If yes, please describe ______________________________________

23) Does your institution offer distance education?
[ ] yes [ ] no

23a) How does the library support distance education?
[ ] yes [ ] no
Please elaborate ______________________________________

24) Is your library merged with your computer center?
[ ] yes [ ] no

25) What type of librarian are you? (Select only one.)
[ ] special [ ] public
[ ] academic [ ] government
[ ] reference [ ] technical services
[ ] other _____________________________

26) What library publications do you read?
[X] Against the Grain  [ ] Library Journal
[ ] Choice  [ ] Special Libraries
[ ] C&RL  [ ] Information Technology in Libraries
[ ] Internet World  [ ] Publishers Weekly
[ ] Wired  [ ] Library Acquisitions: Practice and Theory
[ ] Other _____________________________

27) How many years have you been a librarian? _________

28) What are the top five things that you are most concerned about in our industry as we approach the 21st century?
1. _____________________________
2. _____________________________
3. _____________________________
4. _____________________________
5. _____________________________

Please complete and mail back your survey to: Low Country Target Mailing, Inc., 3430 Buffalo Ave., No. Charleston, SC 29418 or fax 914-473-0631 as soon as possible but no later than December 15, 1997. If you prefer working electronically, please visit the ATG homepage at <http://www.against-the-grain.com>. Thank you very much!