

## Data Acquisition Checklist

The checklist provides guidance to obtain important metadata when acquiring datasets or data collections.

- What is the title for the dataset or data collection?
  
- Please provide a brief, contextual description of the dataset or data collection.
  
- Please provide the name(s) of author(s), data producer(s), and contributor(s).
  
- Please provide the name and email of the Purdue contact for the data or data collection.
  
- Does the dataset or data collection contain sensitive data?
  - What type of sensitive data?
  
- Are there any restrictions of use?
  - What restrictions?
  
- Does the data or data collection need to be embargoed?
  - What is the embargo end-date?
  
- Please indicate researcher's willingness to review the dataset or data collection prior to publication.
  - \_\_\_\_\_ Yes, willing to review.
  - \_\_\_\_\_ No, not willing to review.