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ATG Annual Report Survey

Editor

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ANNUAL REPORT SURVEY



Dear *Against the Grain* Reader:

It's time for *ATG's Annual Information Survey of Library Operations* and *ATG Survey Contest*. The survey is designed to provide our readers with library information that is unavailable anywhere else, and the results will be published in our third *Annual Report* issue next February. However, we need your input in order for this project to be successful. To participate, please complete and mail this form as soon as possible, but no later than December 15, 1998.

In addition, all returned surveys will be entered into a drawing from which two winners will be randomly selected. All survey respondents are eligible. The winners will receive 1) a subscription to *ATG*, 2) a paid registration to the 1998 *Charleston Conference*. If you prefer to submit your survey electronically, please visit the *ATG* homepage at <<http://www.against-the-grain.com>>. Thank you for your help.

Sincerely
Barry Lee, Research Editor

1) What functions has your library been outsourcing?

- cataloging approval planning acquisitions
 other: please specify _____

2) Has your library been downsized in the past two years?

- yes no If yes, please supply some specifics:
 professional staff decrease
 paraprofessional staff decrease
 teams implementation
 merge with cataloging
 other: please specify _____

3) What have the effects been? Tell us in a few sentences.

- positive negative
 other _____

4) Has your materials budget increased decreased?

approximate percentage _____

5) Has your materials budget for books

- increased decreased?
approximate percentage _____

6) Has your materials budget for journals

- increased decreased?
approximate percentage _____

7) Has your materials budget for electronic resources

- increased decreased?
approximate percentage _____

8) What percentage of your total materials budget this year (1998/99) is going to

- ___ books ___ journals
___ electronic serials ___ online resources (gateways)
___ CD-ROMs ___ other: please specify _____

9) Does your library use a subscription agency? yes no

10) Have you switched subscription agencies within the past five years? yes no

11) Do you have a homepage? yes no

12) How does your Department use the Internet for acquisitions/collection development operations?

13) Does your library use commercial document delivery to meet ILLs? yes no

Please specify percentage of total operating budget or actual dollars budgeted to document delivery _____

14) Please rate your library's document delivery operation.

- very effective not very effective

15) Do you use ILLs as a concrete factor in collection purchasing decisions, i.e., do you purchase books and journals based on ILL statistics? yes no

16) Does your library provide training for your Library Technical Assistants? yes no

16a) What type of training?

- in-house classes by existing staff
 continuing education in-house
(with experts from outside the library)
 satellite transmissions
 fund travel to conferences, workshops, etc.
 fund credit courses
 other: please specify _____

17) How are you dealing with more resources and more demands?

- absorbing the work into current workflow
- provide essential services only
- teacher end user to do research on his/her own
- send user to another library
- other (please specify) _____

18) Have you implemented paperback only approval plans, ie, do you get paperbacks on approval instead of hardcover?

- yes no
- do not have approval plan

19) Have you implemented paperback only for firm orders?

- yes no

20) Have you canceled paper subscriptions in favor of electronic subscriptions to journals? yes no

21) If your answer to 20 above is yes, how are you dealing with the issue of archiving the information?

- some other library will worry about this
- will keep electronic information in whatever format we acquire it
- are keeping paper for the present
- other: please specify _____

22) Do you have workstations in your work area?

- yes no
- If yes, please describe _____

23) Does your institution offer distance education?

- yes no
- If yes, where _____

23a) How does the library support distance education?

Please elaborate _____

24) Is your library merged with your computer center?

- yes no

25) What type of librarian are you? (Select only one.)

- special public
- academic government
- reference technical services
- other _____

26) What library publications do you read?

- Against the Grain Library Journal
- Choice Special Libraries
- C & RL Information Technology in Libraries
- Internet World Publishers Weekly
- Wired Library Acquisitions: Practice and Theory
- Other _____

27) How many years have you been a librarian? _____

28) What are the top five things that you are most concerned about in our industry as we approach the 21st century?

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Please complete and mail back your survey to: Low Country Target Mailing, Inc., 3430 Buffalo Ave., N. Charleston, SC 29418 or fax 914-473-0631 as soon as possible but no later than **December 15, 1998**. If you prefer to submit electronically, please visit the **ATG** homepage at <<http://www.against-the-grain.com>>. Thank you very much!



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