

November 1997

Against the Grain Annual Report Survey

Editor

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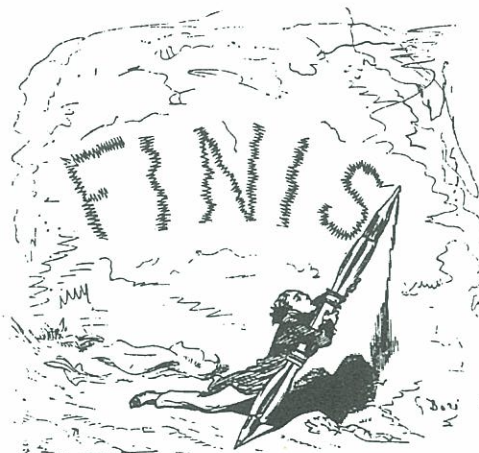
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ANNUAL REPORT SURVEY



Dear *Against the Grain* Reader:

ATG is conducting a survey to gather information about library operations for our second **Annual Report issue**, to be published in February, 1998. In order for this project to be successful, we need your help. Please complete as soon as possible, but no later than **December 15, 1997**. Two surveys will be selected by random and the winners will receive #1 a subscription to *ATG* and #2 a registration to the 1998 **Charleston Conference**. If you prefer working electronically, please visit the *ATG* homepage at <<http://www.against-the-grain.com>>. Thank you very much.

Sincerely
Barry Lee
Research Editor

1) What functions has your library been outsourcing?

cataloging approval plan acquisitions
other please specify _____

2) Has your library been downsized in the past two years?

yes no If yes, please supply some specifics:
 professional staff decrease
 paraprofessional staff decrease
 teams implementation
 merge with catalogin
 other: please specify _____

3) What have the effects been? Tell us in a few sentences.

positive negative
 other _____

4) Has your materials budget increased decreased?
approximate percentage _____

5) Has your materials budget for books

increased decreased?
approximate percentage _____

6) Has your materials budget for journals

increased decreased?
approximate percentage _____

7) Has your materials budget for electronic resources

increased decreased?
approximate percentage _____

8) What percentage of your total materials budget this year (1997/98) is going to

___ books ___ journals
___ electronic serials ___ online resources (gateways)
___ CD-ROMs ___ other (please specify) _____

9) Does your library use a subscription agency? yes no

10) Have you switched subscription agencies within the past five years? yes no

11) Do you have a homepage? yes no

12) How does your Department use the Internet for acquisitions/collection development operations?

13) Does your library use commercial document delivery to meet ILLs? yes no

Please specify percentage of total operating budget or actual dollars budgeted to document delivery _____

14) Please rate your library's document delivery operation.
 very effective not very effective

15) Do you use ILLs as a concrete factor in collection purchasing decisions, i.e., do you purchase books and journals based on ILL statistics? yes no

16) Does your library provide training for your Library Technical Assistants? yes no

16a) What type of training?

inhouse classes by existing staff;
 continuing education inhouse
(with experts from outside the library);
 satellite transmissions;
 fund travel to conferences, workshops, etc.;
 fund credit courses;
 other (please specify) _____

17) How are you dealing with more resources and more demands?

- absorbing the work into current workflow;
- provide essential services only;
- teacher end user to do research on his/her own;
- send user to another library;
- other (please specify) _____

18) Have you implemented paperback only approval plans, ie. do you get paperbacks on approval instead of hardcover?

- yes no
- do not have approval plan

19) Have you implemented paperback only for firm orders?

- yes no

20) Have you canceled paper subscriptions in favor of electronic subscriptions to journals? yes no

21) If your answer to 20 above is yes, how are you dealing with the issue of archiving the information?

- some other library will worry about this;
- we will keep electronic information in whatever format we acquire it.
- we are keeping paper for the present.
- other (please specify) _____

22) Do you have workstations in your work area?

- yes no
- If yes, please describe _____

23) Does your institution offer distance education?

- yes no

23a) How does the library support distance education?

- yes no
- Please elaborate _____

24) Is your library merged with your computer center?

- yes no

25) What type of librarian are you? (Select only one.)

- special public
- academic government
- reference technical services
- other _____

26) What library publications do you read?

- Against the Grain Library Journal
- Choice Special Libraries
- C& RL Information Technology in Libraries
- Internet World Publishers Weekly
- Wired Library Acquisitions: Practice and Theory
- Other _____

27) How many years have you been a librarian? _____

28) What are the top five things that you are most concerned about in our industry as we approach the 21st century?

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Please complete and mail back your survey to: Low Country Target Mailing, Inc., 3430 Buffalo Ave., No. Charleston, SC 20418 or fax 914-473-0631 as soon as possible but no later than **December 15, 1997**. If you prefer working electronically, please visit the *ATG* homepage at <<http://www.against-the-grain.com>>. Thank you very much!



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