



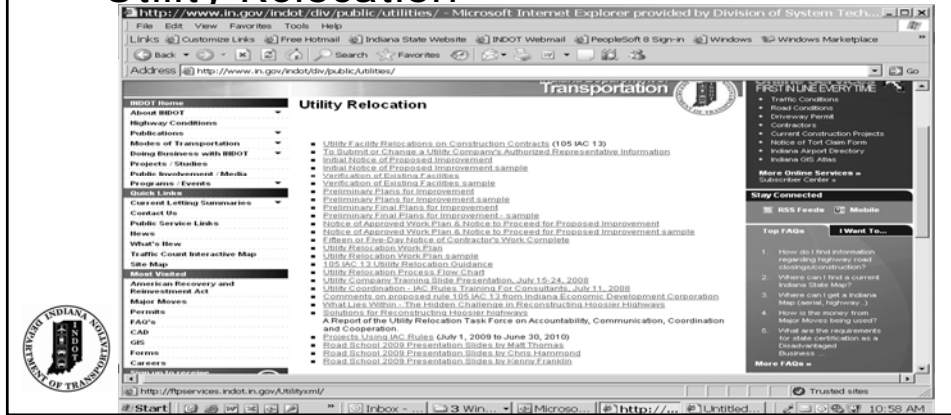
**Utility Authorized Rep Submittals
Utility Relocate/ Work Plans ERMS
Input
2010 Road School
Mike Buening 317-232-5242**

Presentation Overview

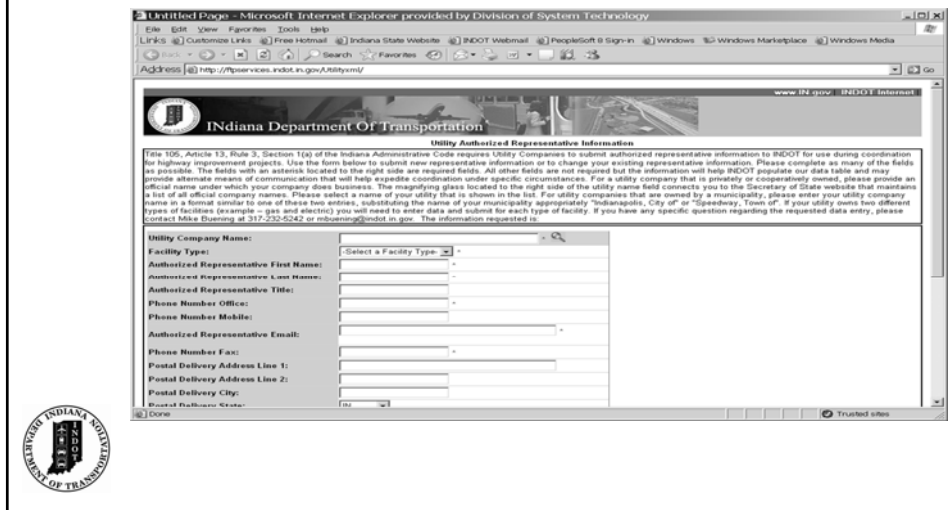
- Utility Authorized Representative Submittals
- Utility Work/Relocate Plan ERMS Input
- INDOT Utility Contacts
- Questions



Web site to submit information: www.in.gov/indot/div/public/utilities/ Doing Business with INDOT Utility Relocation



Utility Authorized Representative Information data input web page



Authorized Representative Info

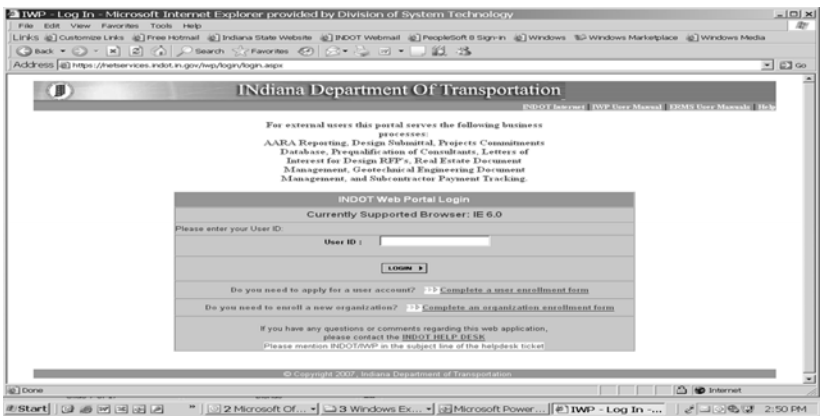
- Submit or update authorized rep information every January
- Multiple submittals required for a utility that has multiple facilities (storm, sanitary, water, electric, gas, communication, etc...)
- Provide unique information in comments section.



Relocate / Work Plan input to ERMS
Access Indot Web Portal (IWP)
<http://netservices.indot.in.gov>



User & Organization to be enrolled to allow access to IWP



INDOT Web Portal Login
Currently Supported Browser: IE 6.0

Please enter your User ID:
User ID:

Do you need to apply for a user account? [Complete a user enrollment form](#)

Do you need to enroll a new organization? [Complete an organization enrollment form](#)

If you have any questions or comments regarding this web application, please contact the [INDOT HELP DESK](#).
Please mention IWP/IWPSP in the subject line of the helpdesk ticket.

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IWP Processes

- Select FTP 3.1 and Utility Rail Road processes and submit required info.
- Select Utility RR Consultants as the user group.
- The FTP 3.1 link will be used to upload documents.
- Select Utility & Railroad within FTP 3.1 when uploading documents



Uploading Documents

- The FTP 3.1 link will be used to upload documents.
- Select Utility & Railroad within FTP 3.1 when uploading documents
- Vendor Name to be selected is the Utility Company



Helpful Hints

- There is an on line manual for FTP 3.1
- Helpdesk available from the on line access page.
- If a Utility is not listed in the Vendor Name drop down, call INDOT Central Office (Mike Buening) to get listing updated.
- Use proper file naming convention:
FTutilrelocplanutilitynamedes#forContractServices.pdf



INDOT Contacts (Central Office)

- Joe Gundersen, Marion County and special projects, 317-234-5199
- Aschalew Aberra, Crawfordsville, LaPorte, 317-232-5160
- Mike Buening, Seymour, Vincennes, 317-232-5242
- Gail Lee, Fort Wayne, Greenfield, 317-232-5208



INDOT Contacts (Districts)

- Crawfordsville – George Moffat 1 765 361 5271
- Fort Wayne – Charles Carson 1-260-399-7329
- Greenfield – LaVon Marshall 1-317-467-3475
- LaPorte – Ken Martin 1-219-325-7441
- Seymour – Tom Dunbar 1-812-524-3954
- Vincennes – Bart Mueller 1-812-895-7390
- I-69 - Frank Litherland 1-812-254-2216



Questions?

