

# Pitfalls & Potholes

Jewell Stone, P.E.  
ESM, INDOT

March 11, 2014



# Pitfalls and Potholes



# Pitfalls and Potholes

What can I do to make the  
INDOT CE review and approval  
process go faster?



# Pitfalls and Potholes

- I. Planning
- II. Preparation
- III. Policing

(aka Environmental P3)



# I. Planning

- A. Have early coordination meetings (ECL) with INDOT
- B. Allow for review time in schedules
- C. Be cognizant of system quirks
- D. LPA: Hire well
- E. ERC: Be involved and aware



# I. Planning

- A. ECL-INDOT in attendance:
- Project Manager
  - Utilities/Railroads
  - Real Estate
  - Environmental



# I. Planning

A.

B. Allow for review time in schedules

- Level of review depends on CE level –  
for ECF also!
- Coordinator has 48 hours to transition
- Can take multiple reviews before approval



## II. Preparation

- A. Follow INDOT policies & procedures
- B. Perform internal QC/QA before submitting
- C. Talk to your district





## II. Preparation

- A. Follow INDOT policies & procedures
  - 1. Read INDOT manuals
  - 2. Ask for clarification
  - 3. Use correct form and version



# II. Preparation

- A.
- B. Perform internal QC/QA before submitting
  - 1. Complete forms completely
  - 2. Run spelling and grammar check
  - 3. Verify TIP/STIP
  - 4. Write for John/Joan Q. Public



# II. Preparation

- A.
- B.
- C. Talk to your district
  - 1. ERMS uploads
  - 2. Commitments database
  - 3. CE level



# III. Policing

- A. Don't keep making the same mistakes.
- B. Address the reviewer's comments.
- C. Perform QC/QA before submitting.
- D. ERC: be involved!



# P3 Resources

- **List of Acronyms**
- **Pitfalls & Potholes List**
- **Environmental Services:**

<http://www.in.gov/indot/2675.htm>

- **LPA Guidance:**

[http://www.in.gov/indot/files/LPA\\_GuidanceDocument\\_2012.pdf](http://www.in.gov/indot/files/LPA_GuidanceDocument_2012.pdf)

- **LTAP:**

<http://rebar.ecn.purdue.edu/ltap1/Home>



# Questions

