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Peer Review Worksheet

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Peer Review Worksheet

1.) Read your peer review partner's draft first from beginning to end. At this point, do not look for errors or problems. Just acquaint yourself with their draft.

2.) When you finish reading your peer review partner's draft, ask them what questions they have or problem areas they have in their draft.

3.) Read your peer review partner's draft a second time

- Take notes in their Word doc using the comment and track changes feature

4.) Things to consider

- What does your peer review partner do well?
- Is there anything that confuses you?
- Does the beginning grab your attention?
- Do they describe they describe their archival research process?
- Do you have a clear understanding of their topic?
- Do you want to know more about their topic?
- Is there a clear pattern of organization?
 - Does each paragraph relate to the thesis?
 - Does each paragraph flow into the next?
 - Could the organization be improved? How?
- Do they use visuals?
 - If visuals are utilized, are they cited?
 - Do the visuals play a crucial part in reader understanding or are they unnecessary?
- Grammar
 - Are verbs mostly active?
 - Are sentences complete and grammatical?
 - Are transitions helpful or needed?
 - Is punctuation correct?

5.) Discuss your findings with your peer-review partner

6.) **UPLOAD YOUR PEER REVIEWED DRAFT TO BRIGHTSPACE!**

- Save as: LASTNAME_ArchivalLiteracyProject_PeerReview.doc