Support Service for Publication of Open Access Journals

David Lawrence
Scientific Editor, Linköping University Electronic Press
Editorial Support Software

David Lawrence
Scientific Editor,
Linköping University Electronic Press
LiU E-Press

- Founded in 1996
- First electronic journal published in 1997
- In 2004, became an independent unit within LiU library, with own Board of Directors
LiU E-Press

- Current publishing figures:
  - ~350 Ph.D. theses,
  - ~120 Licentiate,
  - ~3500 undergraduate reports,
  - 19 conference proceedings,
  - 16 report series,
  - 2 databases
  - 6 open access journals (3 active).
Running a Journal

Acknowledging receipt of article

Submission

Reviewer selection, request, assignment

Collection of reviews and decision

Notify authors of decision

Reject

Notify authors of decision

Communication amongst editorial staff

Minor changes

MS to authors for modifications

Communication amongst editorial staff

Final layout adjustments

Publish

Ask reviewers

Confirm with timeframe

MS to authors for modifications

Communication amongst editorial staff
The People Involved

• Editor-in-Chief
• (Associate Editors, Copy Editors, Layout Editors, Proofreaders)
• Administrators
• Reviewers
• Authors
# Running a Journal(?)

<table>
<thead>
<tr>
<th>A short article</th>
<th>S. Svensson, J. Smith</th>
<th>T. Klickeby</th>
<th>07/05/03 requested</th>
<th>07/05/10 agreed</th>
<th>07/05/25 reminded</th>
<th>07/06/10 received</th>
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<td></td>
<td>J. Andersson</td>
<td>07/05/03</td>
<td>07/05/05</td>
<td>07/05/23 received</td>
<td>07/05/21 received</td>
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<td></td>
<td>B. Krussel</td>
<td>07/05/03</td>
<td>07/05/07</td>
<td>07/05/23 received</td>
<td>07/05/21 received</td>
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- MS required major revisions. Was returned to the author 07/06/20
- received from authors 07/08/12
- sent to Andersson, Krussel, 07/08/17 ....
- provisional acceptance and sent to authors for final changes 07/09/13
- received from authors 07/09/25
- final formatting and language check complete 07/10/05
- sent for publishing 07/10/17
Editorial Support Systems

- Software that assists with the editorial process:
  - keeping track of articles,
  - warning for overdue activity,
  - organizing documents,
  - facilitating communication.
Open Source Support Systems, Examples

• Open Journal Systems, Simon Fraser Uni
• JARSS, Linköping University
• ePublishing Toolkit
• HyperJournal
• GapWorks, German Academic Publishers
Journal of Verbose Antiquity

Management Management

Management Pages
- Files Browser
- Journal Sections
- Languages
- Editorial Team
- Proposed Email
- Reading Tools
- Setup
- Status & Reports
- System Plugins
- Support/Export Data
- COUNTER Statistics

Users
- All Users
- Create New User
- Merge Users

Roles
- Journal Managers

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JARSS

Welcome to the AIJ website for author and reviewer support

You have just logged into a site that provides information for you as an author, reviewer and/or as an associate editor for the Artificial Intelligence Journal. The following basic services are provided at present, all of them with limited availability during the present testing period.

For authors:
- Submission of articles
- Records of articles you have submitted before

For reviewers:
- Download the article you have agreed to review
- Complete the review form and submit your review
- Anonymous communication with authors using email
- Records of articles you have reviewed before

For associate editors:
- Reviewing process administration for selected papers
- User database administration
- Email communication
- Records of articles you have administered before
Paper submission
Authors’ monitoring of progress
Editor: keeping track of the articles

<table>
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<tr>
<th>Paper ID</th>
<th>Title and Authors</th>
<th>Author Inbox</th>
<th>Reviewer Inbox</th>
<th>Rev#</th>
<th>Reminders</th>
<th>Inactivity</th>
<th>Status (List)</th>
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<td>0 / 1</td>
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Editor: newly submitted articles
Email communication

Anika Nilsson,

We have received the paper: A Short Article of Importance by Svensson and are wondering whether you have the time to review it over the next 30 days? You can login in and look at the paper at: https://130.236.69.194:81013/.

Thank you in advance for your reply.

Best wishes,
Journal Staff
Features, Summary

• Editorial support with or without publishing
• Defined roles
• Work flow
• Communication handling