Pitfalls & Potholes

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What can I do to make the INDOT CE review and approval process go faster?
Pitfalls and Potholes

I. Planning
II. Preparation
III. Policing

(aka Environmental P3)
I. Planning

A. Have early coordination meetings (ECL) with INDOT
B. Allow for review time in schedules
C. Be cognizant of system quirks
D. LPA: Hire well
E. ERC: Be involved and aware
I. Planning

A. ECL-INDOT in attendance:
   - Project Manager
   - Utilities/Railroads
   - Real Estate
   - Environmental
I. Planning

A. 

B. Allow for review time in schedules
   - Level of review depends on CE level – for ECF also!
   - Coordinator has 48 hours to transition
   - Can take multiple reviews before approval
II. Preparation

A. Follow INDOT policies & procedures

B. Perform internal QC/QA before submitting

C. Talk to your district
II. Preparation

A. Follow INDOT policies & procedures
   1. Read INDOT manuals
   2. Ask for clarification
   3. Use correct form and version
II. Preparation

A.

B. Perform internal QC/QA before submitting
   1. Complete forms completely
   2. Run spelling and grammar check
   3. Verify TIP/STIP
   4. Write for John/Joan Q. Public
II. Preparation

A. Follow INDOT policies & procedures
B. Perform internal QC/QA before submitting
C. Talk to your district
   1. ERMS uploads
   2. Commitments database
   3. CE level
III. Policing

A. Don’t keep making the same mistakes.
B. Address the reviewer’s comments.
C. Perform QC/QA before submitting.
D. ERC: be involved!
P3 Resources

- List of Acronyms
- Pitfalls & Potholes List
- Environmental Services:
  http://www.in.gov/indot/2675.htm
- LPA Guidance:
- LTAP:
  http://rebar.ecn.purdue.edu/ltap1/Home