Best Practices of Publishing Scholarship in CLCWeb: Comparative Literature and Culture

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Best Practices of Publishing Scholarship | CLCWeb: Comparative Literature and Culture

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1) Best Practices of Publishing Scholarship in CLCWeb: Comparative Literature and Culture

1.1 CLCWeb: Comparative Literature and Culture publishes new work in regular issues, within the four regular issues of the year thematic issues, and special issues at the end of the year.

1.2 Publications in CLCWeb: Comparative Literature and Culture are no different from publications in peer-reviewed print journals except the mode of delivery in digital format.

1.3 CLCWeb: Comparative Literature and Culture is a non-subscription based, open-access, full-text, and no author pay learned journal published online; in the case of thematic and special issues institutional funding may be required.

1.4 Articles in CLCWeb: Comparative Literature and Culture are 6000-7000 words and book review articles about minimum two books linked thematically are 3000-4000 words (incl. the abstract, the works cited, and the author's bioprofile)

1.5 Articles in CLCWeb: Comparative Literature and Culture are published in the MLA: Modern Language Association of America parenthetical sources and works cited format with modifications

1.6 The submission of co-authored papers is welcome; however—unlike publishing scholarship in the sciences—co-authorship is allowed only if each author conducted research and wrote a substantial part of the paper submitted.

1.7 In CLCWeb: Comparative Literature and Culture authors publish one article within the calendar year.

1.8 Papers for publication in CLCWeb: Comparative Literature and Culture are submitted digitally in word format by its author’s registration with name, institutional affiliation, and e-mail address and by upload of the paper and its abstract separately at http://docs.lib.purdue.edu/clcweb/submit.html (index page of the journal); to ensure authors’ anonymity following standards of double-blind peer review, the abstract and the text of the paper must not indicate the name and/or affiliation of the author(s).

1.9 Authors receive from the journal acknowledgment of receipt of submission within 1-2 weeks.

1.10 Papers submitted for publication are evaluated in double-blind peer review by 2+1 experts in the field in the length of 3-4 months.

1.11 The paper submitted is within journal’s intellectual trajectory as outlined in the journal’s Aims & Scope.

1.12 In keeping with best practices of scholarship, papers submitted to CLCWeb: Comparative Literature and Culture are original research not published prior to submission or submitted elsewhere.

1.13 Peer review, authors of accepted papers or papers accepted conditionally receive from the journal’s comments in a composite evaluation.

1.14 Prior to the journal’s process of evaluation, papers submitted for publication are processed in plagiarism software.

1.15 On occasion the translation of scholarship published previously can be published provided copyright release documentation is submitted to the journal and following the journal’s double-blind peer review.

1.16 Following peer review, authors of accepted papers or papers accepted conditionally receive from the journal readers’ comments in a composite evaluation.

1.17 Authors of papers evaluated by readers against publication do not receive readers’ comments.

1.18 Publication of accepted papers occurs in the next available issue of the journal or no later than within 12 months.
1.19 Authors of articles in the journal are required to obtain and provide to the journal an ORCID ID from <http://orcid.org>; the ID is published with the article.

1.20 Papers accepted for publication are edited in consultation with the editors of the journal.

1.21 Prior to publication authors receive the proof of the paper in its word format for corrections and approval to publish.

1.22 Upon agreement between the author and the journal on the final version of the paper, the edited word version is uploaded by the journal and it is converted to pdf in the journal’s publishing software.

1.23 Upon publication articles are issued CrossRef DOI: Digital Object Identifier numbers.

1.24 Upon publication the download count of the article is posted on the abstract page of the article & the yearly and total download counts of the journal’s material are available on the journal’s index page.

2) Best Practices

2.1 Readers receive email from the journal requesting evaluation of paper submitted with link to the journal’s page where the journal’s template of evaluation to complete and the text of the paper submitted are located.

2.2 As standard in U.S. scholarship, peer review is performed on a voluntary basis as part of a scholar’s academic profile.

2.3 The length of evaluation of papers submitted to *CLCWeb: Comparative Literature and Culture* is 3-4 months upon receipt by reviewers.

2.4 In addition to comments on the paper following the evaluation template readers are encouraged to suggest current scholarship for the improvement of the paper and to check for potential oversight by authors of papers with regard to the appropriate citation of sources and previous publications of similar topic/theme.

2.5 Upon completion of peer-review, comments are uploaded to the journal.

2.6 Following peer review, authors of accepted papers or papers accepted conditionally receive from the journal readers’ comments in a composite evaluation.

2.7 Authors of papers evaluated by readers against publication do not receive readers’ comments.

2.8 Readers’ names and/or institutional affiliations are not released to authors of submitted papers or published articles under any circumstances.

3) *CLCWeb* Double-Blind Peer Review

3.1 *CLCWeb* Form Letter to Reviewers

Dear Colleague,

Owing to your expertise in the field, we are contacting you whether you would be able to evaluate the attached paper submitted for publication in *CLCWeb: Comparative Literature and Culture* ISSN 1481-4374 <http://docs.lib.purdue.edu/clcweb>, the peer-reviewed, full-text, and open-access humanities and social sciences quarterly published by Purdue University Press <http://www.thepress.purdue.edu> and *CLCWeb: Comparative Literature and Culture* <http://www.purdue.edu>. The length of the evaluation is 3-4 months: please use the evaluation template below, insert your comments, and upload the completed template within the journal's system. Should you not be able to evaluate the paper, please send to <clcweb@purdue.edu> names and e-mail addresses of colleagues who in your opinion would be able to comment on the paper.
3.2 **CLCWeb Double-Blind Peer Review Template to Reviewers**

1) Title of paper =
2) Is the paper within CLCWeb’s Aims & Scope (<http://docs.lib.purdue.edu/clcweblibrary/clcwebaims>) (yes or no)? =
3) Is the paper a good contribution to scholarship in its field (if yes why and if not why not)? =
4) Is the author’s argumentation supported by appropriate sources (yes or no)? =
5) Do you recommend publication of the paper? (yes or publication with revisions or no) =
6) If revision is recommended (i.e., the paper could be published upon revision), what would you suggest the author to revise (including additional sources)? =